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## **2. How to revise**

**Essential: You must understand what a main idea sentence is and what a topic sentence is.**

- If you do nothing else, highlight your main idea sentence and your topic sentences. Check that they follow your outline (and therefore that your writing complies with the teacher's instructions).
- Then check that your body paragraphs contain information that develops the topic sentence – with examples, explanations, etc.
- Understand the aspects of writing that you personally have difficulty with, and concentrate on those aspects to revise. Use the checklist above.
- If you have time and ambition, check each of the items in the checklist above.

**Ask your teacher for advice.**